



TOWN OF STEADY BROOK
PUBLIC MEETING
April 18, 2024

ATTENDANCE:

Mayor Dawson
Deputy- Mayor Kennedy-Dyson

Councillors:

C. Morrissey
C. Diamond
C. Jenkins
C. Douglas

Sherry Lee Hull – Town Clerk

ABSENT: C. Wight

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:01 p.m.
Mayor Dawson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Mayor Dawson proceeded to the adoption of the agenda.

**RESOLUTION
#2024/025**

DIAMOND/MORRISSEY:
BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF APRIL 18, 2024.
IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson
OPPOSED: (0)
RESOLUTION CARRIED

Mayor asked if there were any additions or omissions to the April 18, 2024, Agenda.

(1.2) Adoption of Meeting Minutes

Mayor Dawson, hearing none, called for a motion to adopt the agenda for April 18, 2024.

Mayor Dawson proceeded to the adoption of the March 21, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the March 21, 2024, minutes.

**RESOLUTION
#2024/026**

**DOUGLAS/JENKINS:
BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF MARCH 21, 2024.
IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson,
Douglas, Jenkins, Dawson
OPPOSED: (0)
RESOLUTION CARRIED**

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions**

Nothing to Report.

**Delegations &
Guests**

No Guest

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 - Maintenance Update

- Congratulations to the Maintenance operator on receiving the Operator of the Year award at the Water and Sewer Meeting out in Gander, March 27, 2024, great job!
- Spring is coming and the maintenance department is starting the clean-up.

4.1.2 - Water/Artesian Wells – Councillor Morrissey reported the following:

- A quotation was received today from Fracflow Consultants Inc. to drill another well up on the hill. The council have not reviewed the quotations yet. Once it's reviewed, future updates to come.
- The town will always maintain the brook; it will be used as a backup flow for the town to use for firefighting in the future.
- Once the town obtains a good source, then the town will move on to a good flow and obtaining the THM's as well. It's a process the town will have to work towards once the town obtains a good source of water.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Town is looking at getting all three lift stations completed.

4.1.4 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Nothing new to report.

4.1.5 - MCW Marble Drive Paving Upgrades

- Starting in July/August.

4.1.6 – Spring Clean Up

- May 13, 2024, to May 21, 2024
- Community Yard Sale on May 11, 2024

4.1.7 – Radon

- Radioactive Gas that occurs naturally in the soil. It is invisible, odorless, and tasteless.
- Great program for the town to take advantage of.
- Town will be receiving 100 test kits to provide to our residents, free of charge. First come, first served. Anyone interested, please call the town office to provide your name.
- This was brought to the council's attention through a resident.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Nothing new to report.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

- No Building Permits to Approve.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Nothing new to report.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (Motion)

JENKINS/KENNEDY-DYSON:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$45,012.18

IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

4.5.2 – Employee’s Annual Performance Review (MOTION)

KENNEDY-DYSON/JENKINS:

WHEREAS THE TOWN OF STEADY BROOK HAS COMPLETED EMPLOYEE PERFORMANCE EVALUATIONS FOR ALL PERSONNEL FOR THE PERIOD OF JANUARY – DECEMBER 2023; BE IT RESOLVED THE TOWN OF STEADY BROOK INCREASE STAFF WAGES RETROACTIVE TO JANUARY 1, 2024, AS PRESENTED BY THE ADMINISTRATION COMMITTEE AND INCLUDED IN THE 2024 BUDGET.

IN FAVOUR: (6) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson

OPPOSED: (0)

RESOLUTION CARRIED

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting April 16, 2024

- The meeting was rescheduled to accommodate the town clerk attending the PMA out in Gander.
- Town was notified that the town can provide for a blank permit to keep on hand for any future issues that may arise in the water shed area that would be required to have a permit before proceeding.
- Confirmed the watershed area is still showing beaver activity and contact information has been provided.
- Next Meeting July 16, 2024.

5. OTHER CORRESPONDENCE:

Nothing to report.

RESOLUTION
#2024/027

RESOLUTION
#2024/028

6. OTHER BUSINESS:

Nothing to report.

7. COUCILOR'S/MAYOR FORUM:

Councillor Diamond – Jumping pillow will be up and running by May 1, 2024.

Councillor Jenkins – Congratulations to Josh on receiving his award.

Councillor Morrissey – Radon is a great program, take advantage of the kits, free of charge.

Councillor Douglas – Congratulations to Josh on receiving his award, great job.

Deputy Mayor Kennedy-Dyson - Congratulations to Josh on receiving his award. The town has great staff, and it is great to see they are being recognized.


Mayor Dawson – Congratulations to Josh on receiving his award. The town clerk has been out doing some training, great to see that. Great Job done by the public works committee, spring is coming and great to see that everything is being started.

MORRISSEY:


BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE MEETING ON APRIL 18, 2024, AT 7:25 PM.

MEETING WAS ADJOURNED AT 7:25 PM.

THE NEXT PUBLIC MEETING WILL BE MAY 16, 2024.



Mayor Dawson



Town Clerk

RESOLUTION
#2024/029