

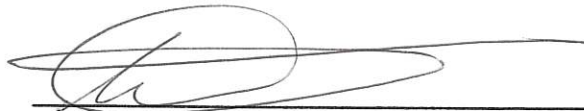
Municipal Budget Submission Form For the Calendar Year 2024

The estimates reported in this submission were approved by the Council of the Municipality of

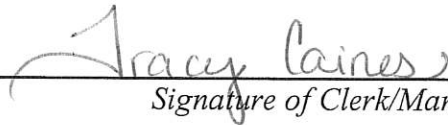
Town of Steady Brook

Name of Municipality

at a meeting held 14 day of December 2023
Day Month Year



Signature of Mayor



Signature of Clerk/Manager

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**Deadline for Submission:
31-Dec-23**

Debt Charges Summary

1.0 GENERAL GOVERNMENT

1.1 Council

1.1.1. Remuneration for Councillors -----	\$19,920.00	
1.1.2. Travel -----	\$3,000.00	
Total 1.1 Council -----		\$22,920.00

1.2 General Administration

1.2.1. Salaries -----	\$116,000.00	
1.2.2. Employee Benefits -----	\$12,500.00	
1.2.3. Payroll Burden -----	\$8,700.00	
1.2.4. Travel -----	\$5,000.00	
1.2.5. Supplies -----	\$6,013.84	
1.2.6. Purchased Services (other than Insurance) -----	\$21,500.00	
1.2.7. Professional Services -----	\$47,000.00	
1.2.8. Insurance -----	\$48,000.00	
Total 1.2 General Administration -----		\$264,713.84

1.3 Municipal Elections & By-elections ----- **\$2,000.00**

1.4 Property Assessment Services ----- **\$10,500.00**

1.5 Common Services

1.5.1 Engineering Services -----	\$5,000.00	
1.5.2 General Maintenance -----	\$162,786.03	
1.5.3 Professional Development and Training -----	\$2,000.00	
1.5.4 Public Relations -----	\$1,500.00	
Total 1.5 Common Services -----		\$171,286.03

TOTAL 1.0 GENERAL GOVERNMENT ----- **\$471,419.87**

2.0 PROTECTIVE SERVICES

2.1 Fire Protection ----- **\$32,547.00**

2.2 Emergency Preparedness and Response ----- **\$1,000.00**

2.3 Animal and Pest Control -----	
2.4 Municipal Enforcement -----	\$20,000.00
2.5 Other Protective Services and Inspections -----	
TOTAL 2.0 PROTECTIVE SERVICES -----	\$53,547.00

3.0 TRANSPORTATION SERVICES

3.1 Vehicle and Fleet Maintenance -----		\$40,500.00
3.2 Road Transport		
3.2.1 Streets, Roads, Sidewalks, etc. -----	\$11,000.00	
3.2.2 Snow Removal -----	\$9,500.00	
3.2.3 Street Lighting -----	\$17,500.00	
3.2.4 Traffic Services -----	\$1,000.00	
Total 3.2 Road Transport -----		\$39,000.00
3.3 Public Transit -----		
3.4 Other Transportation Services -----		
TOTAL 3.0 TRANSPORTATION SERVICES -----		\$79,500.00

4.0 ENVIRONMENTAL HEALTH

4.1 Water Supply -----		\$21,850.00
4.2 Sewage Collection and Disposal -----		\$30,150.00
4.3 Garbage and Waste Collection and Disposal -----		\$48,000.00
4.4 Other Environmental Health Services -----		
TOTAL 4.0 ENVIRONMENTAL HEALTH -----		\$100,000.00

5.0 PLANNING AND DEVELOPMENT

5.1 Planning and Zoning -----		
5.2 Community Improvement and Development -----		\$5,800.00

5.3 Regional Development	
5.4 Tourism and Marketing	
5.5 Other Planning and Development	
TOTAL 5.0 PLANNING AND DEVELOPMENT	\$5,800.00

6.0 RECREATION AND CULTURAL SERVICES

6.1 Recreation Administration		\$4,400.00
6.2 Recreation Facilities		
6.2.1 Recreation and Community Centres	\$8,700.00	
6.2.2 Parks, Playgrounds etc.	\$24,000.00	
6.2.3 Stadium		
6.2.4 Swimming Pool		
Total 6.2 Recreation Facilities		\$32,700.00
6.3 Cultural Facilities		
6.4 Recreation and Cultural Programs, Activities etc.		\$8,400.00
6.5 Other Recreation and Cultural Services		
TOTAL 6.0 RECREATIONAL AND CULTURAL SERVICES		\$45,500.00

7.0 FISCAL SERVICES

7.1 Debt Charges From All Sources (from page 2)		
7.1.1 Municipal Annual Payment	\$94,191.06	(See page 2)
7.1.2 Provincial Annual Payment		(See page 2)

1.1.1.2. Minimum Tax Method				
1.1.1.3. Residential Grants in Lieu	\$0			
1.1.1.4. Residential Exempt Properties				

Total Residential Property Info -----	\$75,595,500	212		\$453,573.00
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1.1.2 Commercial/Non-Residential	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.2.1. Mil Rate Method	\$10,993,800	71	12	\$131,925.60
1.1.2.2. Minimum Tax Method	\$0	0	\$0.00	\$0.00
1.1.2.3. Minimum Tax Method				
1.1.2.4. Non-Residential Grants				
1.1.2.5. Tax Agreements				
1.1.2.6. Non-Residential Exempt				

Total Commercial/Non-Residential -----	\$10,993,800	71		\$131,925.60
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1.1.3 Vacant Land	Assessed Values	Number of Properties	Tax Rate	Total Tax
1.1.3.1. Minimum Rate Method	\$13,500	1	\$300.00	\$300.00

Total Vacant Land -----	\$13,500	1		\$300.00
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Total 1.1 Property Tax Information -----	\$86,602,800	284		\$585,798.60
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BOX A

1.2 Water and Sewage Tax Information

1.2.1 Residential Water and Sewage	# Household Units	Tax Rate	Total Tax
1.2.1.1. # of Households (Not Connected)			
1.2.1.2. Water and Sewage Tax	181	300	\$54,300.00

1.2.1.3. Water Tax Only (if Separate Tax)	34	250	\$8,500.00
1.2.1.4. Sewage Tax Only (if Separate Tax)			
1.2.1.5. Other Residential W/S Tax			

Total Number of Household Units ----- 215

Total 1.2.1 Residential W/S Tax ----- \$62,800.00

1.2.2 Commercial/Non-Residential Water and Sewage	# Comm. / Non-Res. Units	Tax Rate	Total Tax
1.2.2.1. # of Commercial/Non-Residential Units (Not Connected)			
1.2.2.2. Water and Sewage Tax	83	350	\$29,050.00
1.2.2.3. Water Tax Only (if Separate Tax)			
1.2.2.4. Sewage Tax Only (if Separate Tax)			
1.2.2.5. Other Commercial/Non-Residential W/S Tax	12		\$30,825.70
1.2.2.6. Industrial & Institutional W/S (e.g. Fish Plants, Hospitals)			

Total # of Comm./Non-residential Units ----- 95

Total 1.2.2 Commercial/Non-Residential Water and Sewage Tax ----- \$59,875.70

Total 1.2 Water and Sewage Tax ----- \$122,675.70

BOX B

1.3 Other Tax Information

1.3 Other Taxes	# Assessed the Tax	Tax Rate	Total Tax
1.3.1. Poll Tax			
1.3.2. Business Tax			\$49,387.30

1.3.3. Utility Tax		2.5%	\$31,474.24
1.3.4. Municipal Utility (Sales) Tax			
1.3.5. Direct Seller Tax			
1.3.6. Other Authorized Taxes			

Total 1.3 Other Taxes ----- \$80,861.54

BOX C

Grand Total 1.0 Taxes and Related Revenue ----- \$789,335.84

(Total of Boxes A, B and C)

2.0 SALES OF GOODS AND SERVICES

- 2.1 Garbage Collection Fees -----
- 2.2 Recreation and Cultural Services -----
- 2.3 Transportation Services -----
- 2.4 Fire Protection Service Fees ----- \$5,500.00

2.5 Animal and Pest Control Fees	
2.6 Tipping Fees	
2.7 Water Supply	
2.8 Other Sales of Goods and Services	
TOTAL 2.0 SALES OF GOODS AND SERVICES	\$5,500.00

3.0 OTHER REVENUE FROM OWN SOURCES

3.1 Assessments, Levies, Fees and Charges	\$3,500.00
3.2 Rental Income	\$6,000.00
3.3 Interest from Investments	
3.4 Interest Collected on Overdue Accounts	\$3,000.00
3.5 Other Revenue From Own Sources	
TOTAL 3.0 OTHER REVENUE FROM OWN SOURCES	\$12,500.00

4.0 GOVERNMENT TRANSFERS

4.1 Provincial Government Grants and Subsidies	
4.1.1. Municipal Operating Grant	\$26,520.00
4.1.2. Provincial Portion of Debt Charges	(See page 2)
4.1.3. Provincial Gas Tax Revenue	\$15,915.00
4.1.4. Other Provincial Grants and Subsidies (Please attach list)	
Total 4.1 Provincial Government Grants and Subsidies	\$42,435.00

4.2 Federal Government Grants and Subsidies

4.2.1. Canada Community Building Fund (Gas Tax) -----	\$28,333.00
4.2.2. Canada Community Building Fund Top Up (Gas Tax) -----	
4.2.3. Other Federal Grants and Subsidies (please provide list) -----	
Total 4.2 Federal Government Grants and Subsidies -----	\$28,333.00
TOTAL 4.0 GOVERNMENT TRANSFERS -----	\$70,768.00

5.0 OTHER TRANSFERS

5.1. Operating Surplus of Prior Year -----	
5.2. Transfers from Authorized Reserves	
5.2.1. Canada Community Building Fund (Gas Tax) -----	\$9,687.09
5.2.2. Other (please provide list) -----	\$100,000.00
TOTAL 5.0 OTHER TRANSFERS -----	\$109,687.09

TOTAL REVENUE	\$987,790.93
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Please Calculate the Debt Servicing Ratio (DSR):

Debt Servicing Ratio (DSR)

Step 1: Fill in the following information

Municipal Annual Debt Payment (7.1.1 - Page 6) -----	\$94,191.06
Local Revenue 1 Total Taxes and Related Revenue (Page 9)-----	\$789,335.84
Local Revenue 2 Total Sales of Goods and Services (Page 10)-----	\$5,500.00
Local Revenue 3 Total Other Revenue from Own Sources (Page 10)-----	\$12,500.00

Total Local Revenue -----	\$807,335.84
Municipal Operating Grant (MOG) (4.1.1. Page 11) -----	\$26,520.00
Provincial Gas Tax Revenue (4.1.3. Page 11) -----	\$15,915.00
Debt Servicing Ratio -----	11%

Step 2: DSR Calculation

$$\frac{\$94,191.06}{\text{Municipal Debt}} \div \left(\frac{\$807,335.84}{\text{Local Revenue}} + \frac{\$26,520.00}{\text{MOG}} + \frac{\$15,915.00}{\text{Provincial Gas Tax Revenue}} \right) = \frac{11\%}{\text{DSR (\%)}}$$

Summary of The Municipal Budget Submission Form

Name of Municipality	Town of Steady Brook	Budget Year	2024
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From The Municipal Budget Submission Form, the totals of the seven expenditure functions, the total expenditures, the totals of the five main revenue sources and the total revenues are found in the appropriate boxes below.

Expenditures

1.0 General Government -----	\$471,419.87
2.0 Protective Services -----	\$53,547.00

3.0 Transportation Services -----	\$79,500.00
4.0 Environmental Health -----	\$100,000.00
5.0 Planning and Development -----	\$5,800.00
6.0 Recreation and Cultural Services -----	\$45,500.00
7.0 Fiscal Services -----	\$232,024.06
Total Expenditures -----	\$987,790.93

Revenues

1.0 Taxes -----	\$789,335.84
2.0 Sales of Goods and Services -----	\$5,500.00
3.0 Other Revenue From Own Sources -----	\$12,500.00
4.0 Government Transfers -----	\$70,768.00
5.0 Other Transfers -----	\$109,687.09
Total Revenues -----	\$987,790.93