



TOWN OF STEADY BROOK
PUBLIC MEETING
May 16, 2024

ATTENDANCE:

Mayor Dawson
Deputy- Mayor Kennedy-Dyson

Councillors:

C. Morrissey
C. Diamond
C. Wight
C. Douglas
C. Jenkins (By Phone)

Sherry Lee Hull – Town Clerk

ABSENT:

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:02 p.m.

Mayor Dawson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Mayor Dawson proceeded to the adoption of the agenda.

**RESOLUTION
#2024/030**

DIAMOND/WIGHT:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MAY 16, 2024.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson, Wight

OPPOSED: (0)

RESOLUTION CARRIED

Mayor asked if there were any additions or omissions to the May 16, 2024, Agenda.

Mayor Dawson, hearing none, called for a motion to adopt the agenda for May 16, 2024.

(1.2) Adoption of Meeting Minutes

Mayor Dawson proceeded to the adoption of the April 18, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the April 18, 2024, minutes.

**RESOLUTION
#2024/031**

DOUGLAS/DIAMOND:
**BE IT RESOLVED TO ADOPT THE MINUTES AS
PRESENTED FOR THE REGULAR PUBLIC COUNCIL
MEETING OF APRIL 18, 2024.**
**IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson,
Douglas, Jenkins, Dawson, Wight**
OPPOSED: (0)
RESOLUTION CARRIED

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions**

Nothing to Report.

**Delegations &
Guests**

No Guest

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 - Maintenance Update

- Spring Cleanup has started and ends Tuesday, May 21, 2024.
- Jumbo Pillow is in operation and in use every day.

4.1.2 - Water/Artesian Wells – Councillor Morrissey reported the following:

- A contract from Fracflow Consultants Inc. to drill another well up on the hill has been reviewed and signed.
- Hoping to start shortly and drill up to two wells to get the water that the town requires.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Starting in October.
- The Town was approved for 3 Lift stations at first. Then the price increased so the town went back to 2 Lift stations and now that there were extra funds that became available, the town could go back and reply for the third lift station which pushes it out to October to receive the supplies required to complete all 3 Lift stations.

4.1.4 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Nothing new to report, waiting to hear back from capital works.

4.1.5 - MCW Marble Drive Paving Upgrades

- Starting in July/August.

4.1.6 – Speed Bumps (MOTION)

**RESOLUTION
#2024-032**

MORRISSEY/WIGHT:

MOTION: WHEREAS THE TOWN OF STEADY BROOK HAS RECEIVED CONCERNS PRETAINING TO SAFETY AND SPEEDING ON MOUNTAINVALE PARK; BE IT RESOLVED THE COUNCIL IS IN FAVOUR OF INSTALLING SPEED BUMPS ON MOUNTAINVALE PARK TO INCREASE THE SAFETY FOR RESIDENTS.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson, Wight

OPPOSED: (0)

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson confirmed there are a lot more activities this time of the year and with Airbnb's in the area brings more people from out of town. Just an extra precaution to slow down the traffic for the safety of the kids on that street.

Councillor Diamond confirmed there will also be speed bumps installed on Forest Drive to maintain the extra traffic that the town gets this time of the year.

4.1.7 – Parking Permission (MOTION)

**RESOLUTION
#2024-033**

DIAMOND/KENNEDY-DYSON:

MOTION: WHEREHAS THE TOWN OF STEADY BROOK HAS BEEN ASKED FOR PARKING PRESMISSION FOR A COMMERICAL VEHICILE FOR 3 WEEKS; BE IT RESOLVED THE COUNCIL AS APPROVED THE SIDE OF THE COMMUNITY TOWN HALL FOR 3 WEEKS TO USE FOR PARKING BUT WILL NOT TAKE RESPONSIBILITY FOR ANY DAMAGES DURING THAT TIME.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson, Wight

OPPOSED: (0)

RESOLUTION CARRIED

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Nothing new to report.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

RESOLUTION
#2024-034

WIGHT/DOUGLAS:

MOTION: WHEREAS THE TOWN CLERK HAS APPROVED 5 PERMITS BETWEEN APRIL 19, 2024, TO MAY 13, 2024, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

IN FAVOUR: (6) Morrissey, Diamond, Douglas, Jenkins, Dawson, Wight

OPPOSED: (0)

ABSTAINED: (1) Kennedy-Dyson

RESOLUTION CARRIED

Deputy Mayor Kennedy-Dyson is in a conflict of interest. The conflict of interest pertains to an application for her property.

4.3.2 – Pest Control

- This time of the year the water gets higher and as the town has done in previous years, we have pest control to come into the town to help maintain pests.
- Try to keep chicken coops as clean and tidy as possible and inside.
- Some things that attract rodents are bird feeders as well.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Nothing new to report.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (Motion)

RESOLUTION
#2024-035

KENNEDY-DYSON/WIGHT:

MOTION: BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$32,334.75.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson, Wight

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson asked if anyone would like to speak to the motion.

**RESOLUTION
#2024-036**

4.5.2 – Payroll Service (MOTION)

KENNEDY-DYSON/WIGHT:

MOTION: BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE QUOTE DATED APRIL 29, 2024, FROM BRIGHT BUOY CHARTERED PROFESSIONAL ACCOUNTANT AS THE PAYROLL SERVICE AS PRESENTED TO THE COUNCIL.

IN FAVOUR: (7) Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Dawson, Wight

**OPPOSED: (0)
RESOLUTION CARRIED**

As part of the administrative committee, it's been decided to bring the office to the new world and slowing moving into this century and offer direct deposit as well as make the payroll updated to electronically.

4.5.3 – Canada Summer Jobs – Applications due by May 17, 2024

- Welcome anyone looking for summer work to please apply to the town office before May 17, 2024.

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting July 16, 2024

- It's been confirmed that the town does have beavers in the watershed area. Wildlife will be coming to remove those beavers from that area.
- Town is working on application under Section 39 to maintain road maintenance when required in the watershed area.

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUCILOR'S/MAYOR FORUM:

Councillor Diamond – First Long weekend, wish everyone a safe and healthy weekend.

Councillor Wight – Happy May 24 weekend to everyone.

Councillor Jenkins – Nothing new to report.

Councillor Morrissey – Water is doing good, which is great to see.

Councillor Douglas – Nothing new to report.

Deputy Mayor Kennedy-Dyson – The Community Spring Yard sale went good, great weather. Would love to hear feedback from everyone if they would like to do this every year?


Mayor Dawson – Nothing new to report. Wish Happy Birthday to Councilor Wight.

**RESOLUTION
#2024/037**

**MORRISSEY:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON MAY 16, 2024, AT 7:26 PM.**

MEETING WAS ADJOURNED AT 7:26 PM.

THE NEXT PUBLIC MEETING WILL BE JUNE 20, 2024



Mayor Dawson



Town Clerk