



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**September 19, 2024**

**ATTENDANCE:**

Mayor Dawson  
Deputy- Mayor Kennedy-Dyson

**Councilors:**

C. Morrissey  
C. Diamond  
C. Douglas  
C. Jenkins (By Phone)  
C. Wight (By Phone)

Sherry Lee Hull – Town Clerk

**ABSENT:**

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:01 p.m.

Mayor Dawson welcomed everyone to the meeting.

**(1.1) Adoption of the Agenda**

Mayor Dawson proceeded to the adoption of the agenda.

**RESOLUTION  
#2024/057**

**DIAMOND/KENNEDY-DYSON:**  
**BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF SEPTEMBER 19, 2024.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor asked if there were any additions or omissions to the September 19, 2024, Agenda.

Town Clerk confirmed under Section 4.1.7 , Operations and Public Works, Ice Control Materials/Salt 2023-2024 Motion to be included.

**(1.2) Adoption of Meeting Minutes**

Mayor, proceeded to, called for a motion to adopt the agenda for September 19, 2024.

Mayor Dawson proceeded to the adoption of the August 15, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the August 15, 2024, minutes.

**RESOLUTION  
#2024/058**

**DOUGLAS/MORRISSEY:**

**BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF AUGUST 15, 2024.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**(2) Business  
Arising**

Nothing to Report.

**Action Items**

**(3) Notices of  
Resolutions**

Nothing to Report.

**Delegations &  
Guests**

No Guest

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 - Maintenance Update

- Nothing new to report, if there is anything please let us know.

4.1.2 - Water/Artesian Wells – Councillor Morrissey reported the following:

- Councillor Morrissey confirmed that Fracflow was here and hydrofrack the well and will have results next week.
- While the hydrofracking was completed, 150 feet down became displaced, which is very disappointing.
- This council is committed to providing safe drinking water to this town.
- It's the council's attention to drill another well sometime this fall once we receive results back from the hydrofracking. The town will be involved in the council's attentions once there is an update provided back to the town.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Project has been started and moving forward.

4.1.4 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Been approved.

4.1.5 - MCW Marble Drive Paving Upgrades

- Been postponed, waiting on this project to go out to tender.

4.1.6 – Ditching Thistle Drive & Musgrave (Motion)

**RESOLUTION  
#2024-059**

**MORRISSEY/DIAMOND:**

**MOTION: WHEREAS THE TOWN OF STEADY BROOK HAS BEEN NOTIFIED OF TWO AREAS THAT NEED TO BE MAINTAIN FOR DITCHING AND WILL REQUIRE LARGER EQUIPMENT TO DO SO; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE QUOTATION AS PRESENTED FROM PASADENA SIDING & MAINTENANCE SERVICES FOR \$5650.00 PLUS HST TO COMPLETE THIS WORK ON BEHALF OF THE TOWN.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.1.7 – Ice Control Materials/Salt 2023-2024 (Motion)

**RESOLUTION  
#2024-060**

**DIAMOND/MORRISSEY:**

**MOTION: WHEREAS THE TOWN OF STEADY BROOK HAS RECEIVED THREE QUOTES PERTAINING TO ICE CONTROL MATERIALS THAT HAS BEEN PRESENTED TO COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK PURCHASE SALT & SAND FROM THE LOWEST QUOTE PROVIDED FROM WEST COAST SAND & GRAVEL LTD FOR YEAR 2024-2025. THE COST OF ICE CONTROL MATERIALS PER TONNE DELIVERED IS \$100.00 PER TONNE WITH A MIXTURE OF (75% SAND/25% SALT).**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**4.2 EMERGENCY MEASURES:**

4.2.1 – Fire Department

- Nothing new to report.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permit Approvals



**RESOLUTION  
#2024-061**

**KENNEDY-DYSON/DOUGLAS:**  
**MOTION: WHEREAS THE TOWN CLERK HAS APPROVED 3 PERMITS BETWEEN AUGUST 13, 2024, TO SEPTEMBER 16, 2024, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.**  
**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

4.3.2 – Application #2024-026 – Sub-Divide

**RESOLUTION  
#2024-062**

**KENNEDY-DYSON/DIAMOND:**  
**MOTION: WHEREAS THE TOWN OF STEADY BROOK HAS REVIEWED APPLICATION #2024-026 TO SUBDIVIDE PROPERTY; BE IT RESOLVED THE TOWN OF STEADY BROOK PERMIT PERMISSION TO SUBDIVIDE PROPERTY LOCATED AT PAR ID#160331. THE SUBDIVIDE OF PROPERTY DOES NOT CONSTITUTE PERMISSION TO BUILD ANY STRUCTURES ON SAID PROPERTY. ANY DEVELOPMENT OF SUBDIVIDE WOULD HAVE TO FALL UNDER THE TOWNS DEVELOPMENT REGULATIONS AND WRITTEN APPROVAL GRANTED FROM THE TOWN OF STEADY BROOK PRIOR TO ANY DEVELOPMENT.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Nothing new to report. Mayor was interviewed by CBC to discuss Marble Mountain moving forward to get the business moving for all year. This council will stay on top of it.

4.4.2 – Town Hall Rental – Non-Resident Agreement

RESOLUTION  
#2024-063

**DOUGLAS/KENNEDY-DYSON:**

**MOTION: WHEREAS THE COUNCIL OF THE WHOLE HAS REVIEWED THE NON – RESIDENT TOWN HALL RENTAL AGREEMENT AND RECOMMENDED VARIOUS AMENDMENTS TO THE AGREEMENT; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AMENDED TOWN HALL NON- RESIDENT RENTAL AGREEMENTS AS PRESENTED. ANY AND ALL SUCH PREVIOUS TOWN HALL RENTAL AGREEMENTS ARE HEREIN RESCINDED.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (Motion)

RESOLUTION  
#2024-064

**KENNEDY-DYSON/DIAMOND:**

**MOTION: BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$390,789.08.**

**IN FAVOUR: (7) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Jenkins, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

**4.6 WATERSHED AND ENVIRONMENT:**

4.6.1 – Meeting October 8<sup>th</sup>, 2024

- The permit to perform regular maintenance has been approved and received.

**5. OTHER CORRESPONDENCE:**

Nothing to report.

**6. OTHER BUSINESS:**

Nothing to report.

**7. COUCILOR’S/MAYOR FORUM:**

Councillor Morrisey – Nothing new to report.

Councillor Diamond – Nothing new to report.

Councillor Jenkins – Nothing new to report.

Councillor Douglas – Nothing new to report.

Councillor Wight – Nothing new to report.

Deputy Mayor Kennedy-Dyson – Nothing new to report.

Mayor Dawson – If there is anything out there, don't hesitate to contact the town office or email the town clerk with any issues. This council is here to work with the community.


**RESOLUTION  
#2024-065**

**MORRISSEY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN  
THE MEETING ON SEPTEMBER 19, 2024, AT 7:31 PM.**

MEETING WAS ADJOURNED AT 7:31 PM.

THE NEXT PUBLIC MEETING WILL BE October 10, 2024

  
\_\_\_\_\_  
Mayor Dawson

  
\_\_\_\_\_  
Sherry Lee Hull