



TOWN OF STEADY BROOK
PUBLIC MEETING
October 17th, 2024

ATTENDANCE:

Mayor Dawson
Deputy- Mayor Kennedy-Dyson

Sherry Lee Hull – Town Clerk

Councillors:

C. Morrissey
C. Diamond
C. Douglas
C. Wight

ABSENT:

C. Jenkins

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:16 p.m.

Mayor Dawson welcomed everyone to the meeting.

Councillor Jenkins is absent due to travel.

(1.1) Adoption of the Agenda

Mayor Dawson proceeded to the adoption of the agenda.

**RESOLUTION
#2024/066**

DIAMOND/WIGHT:

BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF OCTOBER 17, 2024.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

OPPOSED: (0)

RESOLUTION CARRIED

Mayor asked if there were any additions or omissions to the October 17, 2024, Agenda.

(1.2) Adoption of Meeting Minutes

Mayor Dawson proceeded to the adoption of the September 19, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the September 19, 2024, minutes.

**RESOLUTION
#2024/067**

DOUGLAS/KENNEDY-DYSON:

BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF SEPTEMBER 19, 2024.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight
OPPOSED: (0)
RESOLUTION CARRIED

**(2) Business
Arising
Action Items**

Nothing to Report.

**(3) Notices of
Resolutions**

Nothing to Report.

**Delegations &
Guests**

No Guest

**(4) Committee
Reports**

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 - Maintenance Update

- Nothing new to report.

4.1.2 - Water/Artesian Wells (MOTION'S)

- Councillor Morrissey confirmed the wells were shut down for 2 days due to low water, which caused discoloration in the water.
- Councillor Morrissey confirmed that Fracflow was here and hydrofrack the well and the results were not good.
- Council attention is to drill another well, using Warrior to proceed on November 12, 2024. The site is being prepared. This well will be a smaller well, and diamond drilling which makes it cleaner, the council is hoping for better results with this type of drilling.
- This council is committed to providing safe drinking water to this town.

MORRISSEY/DIAMOND:

BE IT RESOLVED THE TOWN OF STEADY BROOK BORROW FROM THE BANK OF MONTREAL, CORNER BROOK, \$88,987.82 FOR PROJECT WELL #5, TERM / AMORTIZATION PERIOD OF 5 YEARS. RATE WILL BE PRIME AT 5.25 %. THE PURPOSE OF THIS LOAN IS TO DRILL WELL #5 TO INCREASE THE WATER SUPPLY FOR THE TOWN.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

OPPOSED: (0)

RESOLUTION CARRIED

**RESOLUTION
#2024-068**

Mayor confirmed that the town have couple options at this time, the town can apply for GAS (Canada Community Building Fund) tax as well. The council will apply and use the funding that is best for the town.

**RESOLUTION
#2024-069**

DIAMOND/MORRISSEY:

BE IT RESOLVED THE TOWN OF STEADY BROOK BORROW FROM THE BANK OF MONTREAL, CORNER BROOK, \$11,729.50 FOR THE HST PORTION FOR PROJECT WELL #5 FOR A TERM OF 1 YEAR, AMORTIZATION PERIOD OF 1 YEAR. RATE WILL BE PRIME 7.20 % + 1%. THE PURPOSE OF THIS LOAN IS TO DRILL WELL #5 TO INCREASE THE WATER SUPPLY FOR THE TOWN.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

OPPOSED: (0)

RESOLUTION CARRIED

4.1.3 – MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators Change Order (MOTION)

- Project has been started and moving forward. There is a scope change to elevation the Dogwood Lift Station Chamber by 84 inches. Motion to follow.

**RESOLUTION
#2024-070**

DIAMOND/WIGHT:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE SCOPE CHANGE OF PROJECT #17-GI-22-00080 FOR UPGRADE TO THE DOGWOOD DRIVE LIFT STATION CHAMBER TO RAISE THE SURFACE ELEVATION BY 84 IN TO BRING UP THE ELEVATION AS THE ROADWAY; THE SCOPE CHANGE HAS BEEN APPROVED BY THE DIVISION OF MUNICIPAL INFRASTRUCTURE ON FORM 5 AS PRESENTED TO THE COUNCIL.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

OPPOSED: (0)

RESOLUTION CARRIED

4.1.4 – Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- A meeting was held today with Municipal Affairs and the project is moving forward and out for tender this fall. The hold up was pertaining to the Lagoon Outfall which now has been resolved and will be completed as well with this project.

4.1.5 MCW Marble Drive Paving Upgrades – Application Submitted

- This project got pushed out until Spring 2025.
- Few issues had to be addressed first before proceeding which have caused the town time to complete this before it went out to tender.

4.1.6 Fall Clean Up –

- November 7, 2024, to November 12, 2024

4.1.7 Cross Walk – Marble Drive

- To be completed before September 2025.

4.1.8 Radon – Public Consultation – November 4, 2024

- Encourage everyone to attend the consultation and to register for a free kit to have your home checked for Radon.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Nothing new to report.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals (MOTION)

RESOLUTION
#2024-071

WIGHT/DOUGLAS:

WHEREAS THE TOWN CLERK HAS APPROVED 1 PERMIT BETWEEN SEPTEMBER 17, 2024, TO OCTOBER 16, 2024, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.

**IN FAVOUR: (5) Dawson, Morrissey, Kennedy-Dyson, Douglas, Wight
OPPOSED: (0)**

ABSTAINED: (1) Diamond

RESOLUTION CARRIED

Councillor Diamond was a conflict of interest because the work was being completed by him.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

No update.

4.4.2 – Bonfire Night – November 5, 2024

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (MOTION)

RESOLUTION
#2024-072

KENNEDY-DYSON/WIGHT:

MOTION: BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$43,794.93.

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

**OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Councillor Morrissey confirmed nothing out of the originally for this month, one invoice was for FracFlow for the work completed on the well.

4.5.2 – 2023 Financial Statements (MOTION)

**KENNEDY-DYSON/DIAMOND:
WHEREAS THE 2023 FINANCIAL STATEMENTS HAVE BEEN REVIEWED AND APPROVED BY THE TOWN COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE FINANCIAL STATEMENTS AS PRESENTED.**

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

**OPPOSED: (0)
RESOLUTION CARRIED**

Mayor confirmed the accountants came in and confirmed that everything was in order.

4.5.3 – Ultimate Recipient Canada Building Fund Administrative Agreement 2024-2034 (MOTION)

**DOUGLAS/MORRISSEY:
WHEREAS THE TOWN OF STEADY BROOK IS ELIGIBLE TO RECEIVE THE ULTIMATE RECIPIENT CANADA COMMUNITY-BUILDING FUND ADMINISTRATIVE AGREEMENT FOR 2024-2034; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE ULTIMATE RECIPIENT CANADA COMMUNITY-BUILDING FUND ADMINISTRATIVE AGREEMENT AS PRESENTED.**

IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson, Douglas, Wight

**OPPOSED: (0)
RESOLUTION CARRIED**

Mayor Dawson asked if anyone would like to speak to the motion.

Town Clerk confirmed the name has been changed from Gas Tax to Ultimate Recipient Canada Community Building Fund.

4.5.4 – Accessibility Plan (MOTION)

**KENNEDY-DYSON/WIGHT:
WHEREAS THE TOWN OF STEADY BROOK HAS WRITTEN AN ACCESSIBILITY PLAN; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE ACCESSIBILITY PLAN AS PRESENTED TO THE COUNCIL.**

**RESOLUTION
#2024-073**

**RESOLUTION
#2024-074**

**RESOLUTION
#2024-075**

**IN FAVOUR: (6) Dawson, Morrissey, Diamond, Kennedy-Dyson,
Douglas, Wight**
OPPOSED: (0)
RESOLUTION CARRIED

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting January 8th, 2024

- The permit

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUCILOR'S/MAYOR FORUM:

Councillor Morrissey – Please come out and register for Radon on November 4th, 2024. Look after your family and yourself, get your home tested for Radon.

Councillor Diamond – Nothing new to report.

Councillor Douglas – Thank you to Councillor Morrissey for all the hard work he has been doing for this town.

Councillor Wight – Nothing new to report.

Deputy Mayor Kennedy-Dyson – Nothing new to report.


Mayor Dawson – Nothing new to report. Apologize for the technical issues we experienced with Facebook to go live at the beginning of the meeting.

MORRISSEY:

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN
THE MEETING ON OCTOBER 17, 2024, AT 8:01 PM.**

MEETING WAS ADJOURNED AT 8:01 PM.

THE NEXT PUBLIC MEETING WILL BE November 21, 2024



Mayor Dawson
for →



Sherry Lee Hull

RESOLUTION
#2024-076