



TOWN OF STEADY BROOK
PUBLIC MEETING
December 19th, 2024

ATTENDANCE:

Mayor Dawson
Deputy- Mayor Kennedy-Dyson

Councillors:

C. Morrissey
C. Diamond
C. Wight
C. Jenkins
C. Douglas

Sherry Lee Hull – Town Clerk

ABSENT:

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:01 p.m.

Mayor Dawson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Mayor Dawson proceeded to the adoption of the agenda.

Mayor asked if there were any additions or omissions to the December 19, 2024, Agenda.

Deputy Mayor Kennedy-Dyson added Section 4.2.2 under Regional Services & Emergency Measures - Corner Brook Recreation Centre

Councillor Diamond added Section 4.1.7 under Operations and Public Works – Bailey Bridge

Councillor Wight added Section 4.3.2 under Planning and Development - Municipal Plan

**RESOLUTION
#2024/085**

DIAMOND/JENKINS:

BE IT RESOLVED TO APPROVE THE AMENDED AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF DECEMBER 19, 2024.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

Mayor Dawson proceeded to the adoption of the November 21, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

(1.2) Adoption of Meeting Minutes

Mayor Dawson, hearing none, called for a motion to adopt the November 21, 2024, minutes.

**RESOLUTION
#2024/086**

DOUGLAS/KENNEDY-DYSON:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF NOVEMBER 21, 2024.
IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas
OPPOSED: (0)
RESOLUTION CARRIED

(2) Business Arising Action Items

Nothing to Report.

(3) Notices of Resolutions

Nothing to Report.

Delegations & Guests

No Guest

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 - Maintenance Update

- Nothing new to report, the maintenance department is ready for the winter season.

4.1.2 - Water/Artesian Wells

- Councillor Morrissey confirmed that all council agree that this town needs drinkable water.
- Council has approached all the ways of inquiring water for this town.
- The first choice was to approach the City of Corner Brook, but they confirmed that they cannot provide the Town of Steady Brook with water, the capability was not available.
- The second choice was filtration, which Pasadena proceeded with spending over 6 million dollars on a system for their town. After spending a lot of time looking at their filtration, the council learn that the town of Steady Brook would have to move the intake 9 kms which would be very expensive on the town.

- The third Option was drilling of wells.
- FracFlow out of St. John's was hired to fract the well we had but didn't give us enough water, so the town council proceeded with using Fracflow to start drilling an well.
- Well #4 was completed but not good results. Well #5 was drilled in November, it's been good results, but the winter season has slowed us down until Spring.
- Council has agreed we will proceed with drilling another well in the spring. The town needs to get out of the brook.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift Stations/Generators

- Project has been finished; Generators need to be hooked up.

4.1.4 Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- Meeting on January 10, 2025

4.1.5 MCW Marble Drive Paving Upgrades – Application Submitted

- This project got pushed out until Spring 2025.

4.1.6 Residential Garbage Collection – Starting January 7, 2025

- Garbage Collection starting January 7, 2025, will be on Tuesdays.

4.1.7 Bailey Bridge

- Maintenance has been done when required, and it's a part of the community that will need to be addressed soon. Waiting on a report from the engineer.

4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Great bunch of volunteers. Looking to improve our services.

4.2.2 - Corner Brook Recreation Centre

- Corner Brook approached the Town of Steady Brook awhile back regarding the new pool and fitness centre they are building regarding regionalizing; so it can benefit every community around the west coast. Deputy Mayor Kennedy – Dyson attended the tour and confirmed that the Town of Steady Brook would receive discounts to use this facility. It will be open early 2025.

4.3 PLANNING AND DEVELOPMENT:

4.3.1 – Building Permit Approvals

- No Building Permits to Approve.

4.3.2 – Municipal Plan

- In progress but very slow progress. The process started in 2021 and has been submitted to the government for final approval. The regulations must be submitted every 10 years, which is a very lengthy process to go through.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- The meeting was held with the Minister of Tourism and other Mayors as well from more communities. This council wants to make sure that the minister is aware of the town’s vision.
- Marble has reached out to the town council regarding the New Year’s Event as well.

4.4.2 – Best Decorated House

- Winners to be announced December 23, 2024.

4.4.3 – Adopt A Hydrant

- Starting January 1st, 2025
- Monthly draws instead of weekly. Grand Prize at the end of the season.
- Call the Town Office to register.

4.4.4 – Tract Consulting

- Meeting was held with Tract Consulting. Discussion was held regarding many areas to update including the swimming area. A report was provided if anyone would like to review it.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (MOTION)

**RESOLUTION
#2024-087**

JENKINS/KENNEDY DYSON:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$432,778.25.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

Councillor Jenkins confirmed that the invoices are a little higher because the town received money for the Lift Stations for Rodco, (money in and money out) Invoices were only \$33,520.10.

4.5.2 – GIC Transfer (MOTION)

RESOLUTION
#2024-088

KENNEDY-DYSON/JENKINS:

BE IT RESOLVED THE TOWN OF STEADY BROOK TRANSFERRED GIC #10339781271 IN THE AMOUNT OF \$101,068.96 INTO THE TOWN'S OPERATING BANK ACCOUNT.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

4.5.3 – Approval of Municipal Budget 2025 (MOTION)

RESOLUTION
#2024-089

KENNEDY-DYSON/WIGHT:

WHEREAS THE STEADY BROOK COUNCIL HAS REVIEWED THE 2025 BUDGET AS PRESENTED; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE FOLLOWING 2025 BUDGET.

Steady Brook

Expenditures

1.0 General Government	\$412,926.95
2.0 Protective Services	51,000.00
3.0 Transportation Services	81,500.00
4.0 Environmental Health	114,000.00
5.0 Planning & Development	10,000.00
6.0 Recreation & Cultural Services	79,726.65
7.0 Fiscal Services	224,466.09
Total Expenditures	\$973,619.69

Revenues

1.0 Taxes	\$800,563.14
2.0 Sales of Good & Services	5,500.00
3.0 Other Revenue from Own Services	12,500.00
4.0 Government Transfers	79,494.55
5.0 Other Transfers	75,562.00
Total Revenues	\$973,619.69

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)

RESOLUTION CARRIED

4.5.4 – Approval of 2025 Municipal Tax Structure (MOTION)

RESOLUTION
#2024-090

JENKINS/KENNEDY-DYSON:

BE IT RESOLVED THE TOWN OF STEADY BROOK ADOPT THE 2025 MUNICIPAL TAX STRUCTURE AS PRESENTED BY THE FINANCE COMMITTEE:

2025 Municipal Tax Structure

Property Tax

Residential:	Commercial:
Mil Rate.....6.0 mils	Mil Rate.....12mils
Minimum.....\$300.00	Minimum.....\$600.00
Minimum Vacant Land.....\$300.00	

Business Tax

Home Based Business.....	\$250.00
Air BnB's.....	12 mils
Bed & Breakfast.....	12mils
Lodging/Cabins/Campsites/Condo.....	12 mils
Retail/Liquor/Gas/Pubs.....	15 mils
Hotel/Motel with Restaurant & Pool.....	15mils
Dentist/Salons/professional.....	35 mils
Trucking/Landscape/Contracting.....	50 mils
Kennels.....	50 mils
Minimum Business Tax.....	\$450.00

Water/Sewer Tax

Residential:	
Water & Sewer.....	\$300.00
Water Only.....	\$250.00
Commercial:	
Water & Sewer Lodgings.....	\$350.00
Business Water & Sewer.....	\$600.00
Hotel/Motel with Restaurant & Pool.....	3 mils + \$1000.00 Flat Rate

Other

Utilities.....	2.5%
Tax Certificates.....	\$150.00 each
Compliance Letters.....	\$150.00 each
Fingerboard Signs.....	\$50.00 each
Interest Rate (Outstanding Taxes).....	2% (Monthly)
NSF Cheques.....	\$45.00
Overseas Direct Deposits.....	\$25.00

2.5% discount on current year taxes if paid in full by January 31, 2025
2.0% discount on current year taxes if paid in full by February 28, 2025
1.5 % discount on current year taxes if paid in full by March 31, 2025.
Deadline for paying Taxes June 30, 2025.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)
RESOLUTION CARRIED

4.5.5 – Appointment of Auditor (MOTION)

**RESOLUTION
#2024-091**

WIGHT/JENKINS:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPOINT ARTHUR C. SKINNER ALLEN&SKINNER CPA PROFESSIONAL CORPORATION AS THE TOWN'S FINANCIAL AUDITOR FOR 2025.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)
RESOLUTION CARRIED

4.5.6 – Appointment of Appeal Commissioner (MOTION)

**RESOLUTION
#2024-092**

DIAMOND/DOUGLAS:

BE IT RESOLVED THE TOWN OF STEADY BROOK APPOINT DENNIS WATERMAN AS MUNICIPAL ASSESSMENT REVIEW COMMISSIONER FOR 2025.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Wight, Douglas

OPPOSED: (0)
RESOLUTION CARRIED

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Meeting January 8th, 2025

- Rumors are out about the Corner Brook Pulp and Water cutting in the watershed area but like most rumors there is more passion than facts.
- Corner Brook Pulp and Paper had a 5-year plan last year at that time but there was an infection of the bug worm which made them change their plan to harvest the areas that were affected by the bug worm.
- There was an intent to apply for cutting in the watershed area but to date there hasn't been any application to cut in the watershed area.
- Their procedure is to apply to the government and Environmental Climate Change Department as well, Environmental Climate Change will bring this to the watershed committee and then presented to council for input. At that time the council will consult with the residents.

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUNCILLOR'S/MAYOR FORUM:

Councillor Morrissey – Merry Christmas to everyone, great to see everyone at the public meeting tonight. Spoke of the stone example for anyone who would like to have a look at it before leaving.

Councillor Diamond – Merry Christmas to everyone.

Councillor Wight – Merry Christmas to everyone.

Councillor Douglas – Thank you to Santa and his helper the Elf who attended our breakfast and did a great job!

Councillor Jenkins – Thank you to everyone who attended, and to the fellow councilors for a great year.

Deputy Mayor Kennedy-Dyson – Merry Christmas to everyone and thank you to everyone on the council and thank you to the town clerk as well for doing a great job.

Mayor Dawson – Congratulations to Pat Dwyer who received an award from King Charles the Third coronation award for volunteering. Like to encourage everyone when there are issues in the town, and with any questions don't hesitate to contact the town office or the councilors to obtain any information.

Next October there will be the municipal election.

Thank you to all the councilors who help to make my job easier.

Thank you to all the volunteers in the community, especially the Fire Department who do a great work.

Thank you to the staff for all their work and for sticking with us.

Merry Christmas and Happy New Year!

**RESOLUTION
#2024-093**

MORRISSEY:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE MEETING ON DECEMBER 19, AT 8:24 PM.

MEETING WAS ADJOURNED AT 8:24 PM.

THE NEXT PUBLIC MEETING WILL BE JANUARY 23, 2025.



Mayor Dawson



Sherry Lee Hull