



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**January 16<sup>th</sup>, 2025**

**ATTENDANCE:**

Mayor Dawson  
Deputy- Mayor Kennedy-Dyson

**Councillors:**

C. Morrissey  
C. Diamond  
C. Wight  
C. Jenkins  
C. Douglas

Sherry Lee Hull – Town Clerk

**ABSENT:**

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:01 p.m.

Mayor Dawson welcomed everyone to the meeting.

**(1.1) Adoption of the Agenda**

Mayor Dawson proceeded to the adoption of the agenda.

Mayor Dawson asked if there were any additions or omissions to the January 16, 2025, Agenda.

**RESOLUTION  
#2025/001**

**DIAMOND/KENNEDY-DYSON:**  
**BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF JANUARY 16<sup>TH</sup>, 2025.**  
**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Douglas**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

Mayor Dawson proceeded to the adoption of the December 19<sup>th</sup>, 2024, minutes. The Mayor asked if there were any errors/omissions to note.

**(1.2) Adoption of Meeting Minutes**

Mayor Dawson, hearing none, called for a motion to adopt the December 19, 2024, minutes.

**RESOLUTION  
#2025/002**

**DOUGLAS/JENKINS:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF DECEMBER 19<sup>TH</sup>, 2024.**  
**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Morrissey,  
Diamond, Jenkins, Douglas**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**(2) Business  
Arising  
Action Items**

Nothing to Report.

**(3) Notices of  
Resolutions**

Nothing to Report.

**Delegations &  
Guests**

No Guest

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 - Maintenance Update

- Nothing new to report.

4.1.2 - Water/Artesian Wells

- Nothing new to report.

4.1.3 - MCW – Green Infrastructure Project #17-GI-22-00080 – Lift  
Stations/Generators

- A. Approval to Borrow (MOTION)

**RESOLUTION  
#2025/003**

**MORRISSEY/JENKINS:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK BORROW  
FROM THE BANK OF MONTREAL, CORNER BROOK, \$91,299.56  
FOR PROJECT #17-GI-22-00080, LIFT STATION UPGRADES  
INCLUDING EMERGENCY GENERATORS,  
TERM/AMORTIZATION PERIOD OF 10 YEARS, RATE WILL BE  
PRIME 5.25%. THE PURPOSE OF THIS LOAN IS TO UPGRADE  
LIFT STATIONS ON THISTLE DRIVE, FOREST DRIVE AND  
DOGWOOD DRIVE.**

**IN FAVOUR: (6) Morrissey, Diamond, Jenkins, Kennedy-Dyson,  
Douglas, Dawson**

**OPPOSED: (0)**

## RESOLUTION CARRIED

Councillor Wight joined the meeting at 7:07 PM

B. Approval to Borrow GST Portion (MOTION)

### DIAMOND/MORRISSEY:

BE IT RESOLVED THE TOWN OF STEADY BROOK BORROW FROM THE BANK OF MONTREAL, CORNER BROOK, \$93,798.16 FOR THE HST PORTION OF PROJECT #17-GI-22-00080, LIFT STATION UPGRADES INCLUDING EMERGENCY GENERATORS FOR A TERM OF 1 YEAR, AMORTIZATION PERIOD OF 1 YEAR. RATE WILL BE PRIME 5.95 %. THE PURPOSE OF THIS LOAN IS TO UPGRADE LIFT STATIONS ON THISTLE DRIVE, FOREST DRIVE AND DOGWOOD DRIVE.

IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Douglas, Wight

OPPOSED: (0)

## RESOLUTION CARRIED

- Project has been completed, and the generators are hook up.

4.1.4 Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Pumps

- In the works.
- Pictures and video have been completed to send to Municipal Infrastructure, Department of Transportation & Infrastructure to keep the project moving forward.

4.1.5 MCW Marble Drive Paving Upgrades – Application Submitted

- This project got pushed out until Spring 2025 and some discussion is to follow with the council regarding the area that is being completed.

### 4.2 EMERGENCY MEASURES:

4.2.1 – Fire Department

- Continuing to look at ways to improve our services.

RESOLUTION  
#2025/004

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permit Approvals

- No Building Permits to Approve.

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Opening January 17, 2025

**4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (MOTION)

**JENKINS/KENNEDY-DYSON:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$32,215.92.**

**IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.5.2 – Airbnb's 2024 Mil Rates (MOTION)

**KENNEDY-DYSON/WIGHT:**

**WHEREAS THE TOWN OF STEADY BROOK OVER CHARGED THE AIR BNB PROPERTIES AT 18 MIL INSTEAD OF THE DESIGNED 12 MIL AND A CREDIT IS REQUIRED TO ADJUST THE AMOUNTS FOR THE 2024 TAX SEASON; BE IT RESOLVED THE TOWN OF STEADY BROOK CREDIT THE PAR ID'S AS PRESENTED TO COUNCIL IN THE AMOUNT OF \$8036.40.**

**IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.5.3 – Withdraw Application Airbnb (MOTION)

**JENKINS/KENEDY-DYSON:**

**WHEREAS THE TOWN OF STEADY BROOK RECEIVED A REQUEST TO WITHDRAW A BUSINESS PERMIT FOR PAR ID 160484 TO OPERATE AN AIR BNB AND WHEREAS THE PROPERTY OWNER WAS CHARGED A TAX OF \$4480.10 FOR YEAR 2024; BE IT RESOLVED THE TOWN OF STEADY BROOK CREDIT PAR ID 160484 IN THE AMOUNT OF \$4480.10.**

RESOLUTION  
#2025-005

RESOLUTION  
#2025-006

RESOLUTION  
#2025-007

**IN FAVOUR: (7) Dawson, Kennedy-Dyson, Morrissey, Diamond, Jenkins, Douglas, Wight**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**4.6 WATERSHED AND ENVIRONMENT:**

4.6.1 – Meeting was January 8<sup>th</sup>, 2025

- Corner Brook Pulp and Water confirmed that there are no plans to be cutting in the watershed area in 2025.
- Corner Brook Pulp and Paper had a 5-year plan last year at that time but there was an infection of the bug worm which made them change their plan to harvest the areas that were affected by the bug worm.
- Beavers are still active, and the trapper has been alerted and is waiting for freeze up before they can go in that area to trap.
- Next Meeting will be April 8<sup>th</sup>, 2025.

**5. OTHER CORRESPONDENCE:**

Nothing to report.

**6. OTHER BUSINESS:**

Nothing to report.

**7. COUNCILLOR'S/MAYOR FORUM:**

Councillor Morrissey – Nothing new to report.

Councillor Diamond – Nothing new to report.

Councillor Wight – Nothing new to report.

Councillor Douglas – Nothing new to report.

Councillor Jenkins – Nothing new to report.

Deputy Mayor Kennedy-Dyson – Nothing new to report.

Mayor Dawson – Happy New Year Everyone!

**MORRISSEY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK  
ADJOURN THE MEETING ON JANUARY 16TH, 2025 AT 7:20 PM.**

**RESOLUTION  
#20258-008**

MEETING WAS ADJOURNED AT 7:20 PM.

THE NEXT PUBLIC MEETING WILL BE FEBRUARY 20<sup>TH</sup>, 2025.



Mayor Dawson



Sherry Lee Hull