



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**August 21<sup>st</sup>, 2025**

**ATTENDANCE:**

Mayor Dawson  
Deputy-Mayor Kennedy-Dyson

**Councillors:**

C. Diamond  
C. Douglas  
C. Morrissey  
C. Wight (By Phone)

Sherry Lee Hull – Town Clerk Manager

**ABSENT:**

C. Jenkins

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:00 p.m.

Mayor welcomed everyone to the meeting and confirmed that Councillor Jenkins were absent, out of town.

**(1.1) Adoption of the Agenda**

Mayor Dawson asked if there were any additions or omissions to the August 21<sup>st</sup>, 2025, Agenda.

Town Clerk Manager added:  
Under Section 4.5 Finance/Administration & Communications  
4.5.2 – Nomination Day – September 8<sup>th</sup>, 2025 (8AM to 8PM)  
Town Office

**RESOLUTION  
#2025/064**

**DIAMOND/MORRISSEY:**  
**BE IT RESOLVED TO APPROVE THE AMENDED AGENDA  
AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF AUGUST 21<sup>ST</sup>, 2025.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight,  
Morrissey, Diamond**

**OPPOSED: (0)  
RESOLUTION CARRIED**

Mayor Dawson proceeded to the adoption of July 17<sup>th</sup>, 2025, minutes. Mayor Dawson asked if there were any errors/omissions to note.

**(1.2) Adoption of Meeting Minutes**

Mayor Dawson, hearing none, called for a motion to adopt July 17<sup>th</sup>, 2025, minutes.

**RESOLUTION  
#2025/065**

**DOUGLAS/KENNEDY-DYSON:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS  
PRESENTED FOR THE REGULAR PUBLIC COUNCIL  
MEETING OF JULY 17<sup>th</sup>, 2025.**  
**IN FAVOUR:** (6) Dawson, Kennedy-Dyson, Douglas, Wight,  
Morrissey, Diamond  
**OPPOSED:** (0)  
**RESOLUTION CARRIED**

**(2) Business  
Arising  
Action Items**

Nothing to Report.

**(3) Notices of  
Resolutions**

Nothing to Report.

**Delegations &  
Guests**

No Guest

**(4) Committee  
Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

**4.1.1 Maintenance Update**

- Our town has recently faced several unexpected challenges with our water line system. After nearly four years without a single break, we've experienced four water line breaks in just the past 30 days.
- These incidents have been both disruptive and costly. However, it's important to recognize that everyone involved has done their best under the circumstances, using the resources available at the time. This is not about placing blame, but about moving forward together.
- The water line has clearly become a significant issue, and while the financial impact has been considerable, one thing remains certain: the town must have a reliable water supply. We are actively working on addressing these problems and will continue doing everything we can to ensure a long-term solution.
- No boil order in effect, the Voyent Alert there was an error in the subject line.

#### 4.1.2 Water/Artesian Wells

##### 4.1.2 A

RESOLUTION  
#2025/066

MORRISSEY/DIAMOND:

WHEREAS THE REMOTE FLOW METER INSTALLED IN THE CHLORIDE BUILDING IS NOT FUNCTIONING PROPERLY AND IS ESSENTIAL FOR THE MONITORING OF THE WELL WATER; AND WHERE THE FLOW METER WAS ONLY AVAILABLE THROUGH K&D PRATT; BE IT RESOLVED THAT THE TOWN PURCHASE A NEW REMOTE FLOW METER IN THE AMOUNT OF \$4842.00 PLUS HST.

IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey, Diamond

OPPOSED: (0)

RESOLUTION CARRIED

##### 4.1.2 B

RESOLUTION  
#2025/067

MORRISSEY/DIAMOND:

WHEREAS THE DOSAGE PUMP WHICH IS INSTALLED IN THE CHLORIDE BUILDING FOR THE SERVICE-WATER STOP WORKING AND IS REQUIRED TO MAINTAIN ACCURATE RESIDUALS SUPPLY FOR THE TOWN AND WAS ONLY SUPPLIED BY K&D PRATT; BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PURCHASE A NEW DOSAGE PUMP IN THE AMOUNT OF \$3270.30 PLUS HST.

IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey, Diamond

OPPOSED: (0)

RESOLUTION CARRIED

##### 4.1.2 C

RESOLUTION  
#2025-068

MORRISSEY/KENNEDY-DYSON:

WHEREAS THE DOSAGE PUMP WHICH IS INSTALLED IN THE CHLORIDE BUILDING FOR THE WELL-WATER STOP WORKING AND IS REQUIRED TO MAINTAIN ACCURATE RESIDUALS SUPPLY FOR THE TOWN AND WAS ONLY SUPPLIED BY K&D PRATT; BE IT RESOLVED THAT THE TOWN OF STEADY BROOK PURCHASE A NEW DOSAGE PUMP IN THE AMOUNT OF \$2976.72 PLUS HST.

IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey, Diamond

OPPOSED: (0)

RESOLUTION CARRIED

4.1.3 Capital Works Application– Project #17-GI-23-00067 –  
Lagoon/Compressor Pumps

- Nothing new to report.



4.1.4 MCW #17-RNC-24-00010 – Marble Drive Paving Upgrades – Approval to Borrow

- Construction has started this week.

**4.2 REGIONAL SERVICES & EMERGENCY MEASURES:**

4.2.1 Fire Department

- Nothing new to report.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permits Approval (MOTION)

**RESOLUTION  
#2025-069**

**KENNEDY-DYSON/DOUGLAS:**

**WHEREAS THE TOWN CLERK HAS APPROVED 8 PERMITS BETWEEN JULY 16, 2025, TO AUGUST 19, 2025, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMIT PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.**

**IN FAVOUR: (5) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey,**

**OPPOSED: (0)**

**ABSTAINED: (1) Diamond**

**RESOLUTION CARRIED**

Councillor Diamond declared a conflict of interest for the building permits; he submitted a permit for his residential address.

4.3.2 – Application #2025-017 – Approval – Airbnb (MOTION)

**RESOLUTION  
#2025-070**

**KENNEDY-DYSON/MORRISSEY:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE AIR B&B PERMIT APPLICATION FROM PAR ID#160330. THE FOLLOWING PERMIT APPLICATION IS SUBJECT TO FOLLOWING THE TOWNS REGULATIONS REGARDING PARKING WHEREAS A MINIMUM OF (1) ONE PARKING SPACE PER ROOM, IN ADDITION TO THOSE REQUIRED FOR THE RESIDENTIAL USE, BE PROVIDED ON THE LOT.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey, Diamond**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- No update.

RESOLUTION  
#2025-071

#### **4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (MOTION)

##### **KENNEDY-DYSON/DOUGLAS:**

**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$120,111.46.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Douglas, Wight, Morrissey, Diamond**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

4.5.2 – Nomination Day – September 8<sup>th</sup>, 2025

- Nomination Day will be September 8<sup>th</sup>, 2025, at the town office from 8 AM to 8 PM.

#### **4.6 WATERSHED AND ENVIRONMENT:**

4.6.1 – Meeting October 21<sup>st</sup>, 2025.

- Steady Brook Protected Water Supply Area has been approved. Copies have been provided to the town.

#### **5. OTHER CORRESPONDENCE:**

Nothing to report.

#### **6. OTHER BUSINESS:**

Nothing to report.

#### **7. COUNCILLOR'S/MAYOR FORUM:**

Councillor Morrissey – Big thank you to the maintenance department and the students for dealing with all the projects that the town has happening. Great job everyone.

Councillor Diamond – Nothing new to report.

Councillor Wight – Nothing new to report.

Councillor Douglas – Nothing new to report.

Deputy Mayor Kennedy-Dyson – Thank you to the senior councilor's members for all their dedicated work.

Mayor Dawson – Nomination Day is September 8, 2025, please come and put your name forward to help your town.

RESOLUTION  
#2025-072

MORRISSEY:

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN  
THE MEETING ON AUGUST 21<sup>st</sup>, 2025, AT 7:31 PM.

MEETING WAS ADJOURNED AT 7:31 PM.

THE NEXT PUBLIC MEETING WILL BE SEPTEMBER 18, 2025.



Mayor Dawson



Sherry Lee Hull