



**TOWN OF STEADY BROOK**  
**PUBLIC MEETING**  
**May 15<sup>th</sup>, 2025**

**ATTENDANCE:**

Mayor Dawson  
Deputy- Mayor Kennedy-Dyson

**Councillors:**

C. Diamond  
C. Morrissey  
C. Douglas  
C. Wight (By Phone)

Sherry Lee Hull – Town Clerk Manager

**ABSENT:**

C. Jenkins

**Agenda Item**

**1) Call Meeting to Order**

Mayor Dawson called the meeting to order at 7:01 p.m.

Mayor Dawson welcomed everyone to the meeting. And confirmed that Councillor Jenkins was absent, out of town.

**(1.1) Adoption of the Agenda**

Mayor Dawson asked if there were any additions or omissions to the May 15<sup>th</sup>, 2025, Agenda.

Town Clerk added the following:

Section 4.1.3 – Change Order #001 – (MOTION) To Operations and Public Works

Section 4.2.2 – RNC To Regional Services & Emergency Measures

Section 4.5.3 – Approval to Borrow (MOTION) To Finance/Administration & Communications

**RESOLUTION  
#2025/0028**

**DIAMOND/KENNEDY-DYSON:**

**BE IT RESOLVED TO APPROVE THE AMENDED AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MAY 15<sup>TH</sup>, 2025.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Morrissey, Douglas, Wight**

**OPPOSED: (0)**

**RESOLUTION CARRIED**

**(1.2) Adoption of Meeting Minutes**

Mayor Dawson proceeded to the adoption of April 17<sup>th</sup>, 2025, minutes. Mayor Dawson asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt the April 17<sup>th</sup>, 2025, minutes.

**RESOLUTION #2025/029**

**DOUGLAS/MORRISSEY:**  
**BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF APRIL 17<sup>th</sup>, 2025.**  
**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Morrissey, Douglas, Wight**  
**OPPOSED: (0)**  
**RESOLUTION CARRIED**

**(2) Business Arising Action Items**

Nothing to Report.

**(3) Notices of Resolutions**

Nothing to Report.

**Delegations & Guests**

No Guest

**Committee Reports**

**4.1 OPERATIONS AND PUBLIC WORKS:**

4.1.1 - Maintenance Update

- Jumbo Jumper is being worked on and hope to be back and up by this weekend. Update to come.

4.1.2 - Water/Artesian Wells

- Fracflow will be here next week on site to move forward with the artesian wells. The town will be looking to add Well #4 and #5 to our system and to drill Well #6 to increase the water supply.
- Mayor Dawson would like to thank Councillor Morrissey and Councillor Diamond for all their work with this project.

4.1.3 - Capital Works Application– Project #17-GI-23-00067 – Lagoon/Compressor Pumps – Change Order #001 (MOTION)

**RESOLUTION #2025/030**

**MORRISSEY/DOUGLAS:**  
**WHEREAS THE CONTRACTOR (WSP E&I CANADA LTD) RAN INTO ADDITIONAL COST FOR GEOTECHNICAL INVESTIGATION FROM TEST PITS TO DRILL BOREHOLES WHICH CAUSED AN EXTRA COST AS PRESENTED IN THE CHANGE ORDER. BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE CHANGE ORDER IN THE AMOUNT OF \$27,607.57 INCLUDES HST.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Morrissey,  
Douglas, Wight  
OPPOSED: (0)  
RESOLUTION CARRIED**

4.1.4 MCW Marble Drive Paving Upgrades – Application Submitted

**4.2 EMERGENCY MEASURES:**

4.2.1 – Fire Department

- In discussion with Municipal Affairs as well as the fire commissioner to look at possible solutions to moving the regional board forward.

4.2.2 – RNC

- More presence of the RNC in town. There will be quarterly meetings with them. Any feedback you would like to have presented, please contact the town office.

**4.3 PLANNING AND DEVELOPMENT:**

4.3.1 – Building Permit Approval (MOTION)

RESOLUTION  
#2025/031

**DOUGLAS/KENNEDY-DYSON:  
WHEREAS THE TOWN CLERK HAS APPROVED 1 PERMIT BETWEEN  
APRIL 15, 2025 TO MAY 13, 2025, AND PRESENTED TO COUNCIL  
FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK  
APPROVE THE PERMIT PRESENTED SUBJECT TO FOLLOWING THE  
TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL  
BUILDING CODE OF CANADA.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Morrissey,  
Douglas, Wight  
OPPOSED: (0)  
RESOLUTION CARRIED**

4.3.2 – Application #2025-004 (MOTION)

RESOLUTION  
#2025/032

**KENNEDY-DYSON/DOUGLAS:  
WHEREAS THE TOWN'S DEVELOPMENT PLAN APPROVES VARIOUS  
BUSINESS VENTURES TO BE CONDUCTED WITHIN THE TOWN OF  
STEADY BROOK; BE IT RESOLVED THE TOWN OF STEADY BROOK  
APPROVE THE BUSINESS PERMIT APPLICATION 2025-004 FOR A  
FOOD TRUCK LOCATED IN THE TOWN OF STEADY BROOK AS  
PRESENTED.**

**IN FAVOUR: (6) Dawson, Kennedy-Dyson, Diamond, Morrissey,  
Douglas, Wight  
OPPOSED: (0)  
RESOLUTION CARRIED**

**4.4 RECREATION AND COMMUNITY INVOLVEMENT:**

4.4.1 – Marble Mountain Development Corporation (MMDC)

- No update at this time.

**4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:**

4.5.1 – Approval of Invoices (MOTION)

RESOLUTION  
#2025-033

**KENNEDY-DYSON/MORRISSEY:**  
**BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF \$35,925.97.**  
**IN FAVOUR:** (6) Dawson, Kennedy-Dyson, Diamond, Morrissey, Douglas, Wight  
**OPPOSED:** (0)  
**RESOLUTION CARRIED**

4.5.2 – Approval of Financial Statements 2024 (MOTION)

RESOLUTION  
#2025-034

**KENNEDY-DYSON/MORRISSEY:**  
**WHEREAS THE 2024 FINANCIAL STATEMENTS HAVE BEEN REVIEWED AND APPROVED BY THE TOWN COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE FINANCIAL STATEMENTS AS PRESENTED.**  
**IN FAVOUR:** (6) Dawson, Kennedy-Dyson, Diamond, Morrissey, Douglas, Wight  
**OPPOSED:** (0)  
**RESOLUTION CARRIED**

4.5.3 - Approval of Borrowing (MOTION)

RESOLUTION  
#2025-035

**MORRISSEY/KENNEDY-DYSON:**  
**BE IT RESOLVED THE TOWN OF STEADY BROOK OPEN A LINE OF CREDIT FROM THE BANK OF MONTREAL, CORNER BROOK, FOR \$200,000.00 FOR OPERATIONAL PURPOSES WITHIN THE TOWN'S BUDGET. RATE WILL BE PRIME PLUS 1.00%.**  
**IN FAVOUR:** (6) Dawson, Kennedy-Dyson, Diamond, Morrissey, Douglas, Wight  
**OPPOSED:** (0)  
**RESOLUTION CARRIED**

**4.6 WATERSHED AND ENVIRONMENT:**

4.6.1 – Meeting July 29<sup>th</sup>, 2025.

**5. OTHER CORRESPONDENCE:**

Nothing to report.

**6. OTHER BUSINESS:**

Nothing to report.

**7. COUNCILLOR'S/MAYOR FORUM:**

Mayor Dawson – Garage Sale May 24, 2025, and Spring Cleanup starts May 26, 2025. If anyone needs a table for the garage sale, please call the town office.

Deputy Mayor Kennedy-Dyson – Have a safe and happy long weekend!

Councillor Morrissey – Nothing new to report.

Councillor Douglas – Nothing new to report.

Councillor Diamond – Nothing new to report.

Councillor Wight – Nothing new to report.

**MORRISSEY:**

**BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE MEETING ON MAY 15<sup>th</sup>, 2025, AT 7:33 PM.**

MEETING WAS ADJOURNED AT 7:33 PM.

THE NEXT PUBLIC MEETING WILL BE JUNE 19<sup>th</sup>, 2025.

  
\_\_\_\_\_  
Mayor Dawson

  
\_\_\_\_\_  
Sherry Lee Hull