TOWN OF STEADY BROOK
PUBLIC MEETING
June 18, 2026

ATTENDANCE:
Mayor Dawson

Councilors:
C. Perry (By Phone)
C. Morrissey
C. Douglas
C. Diamond

Sherry Lee Hull – Town Clerk Manager

ABSENT:
Deputy- Mayor Kennedy-Dyson
C. Wheeler

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:01 p.m.

Mayor Dawson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Mayor Dawson asked if there were any additions or omissions to the June 18, 2026, Agenda.

RESOLUTION #2026/046

MORRISSEY/DIAMOND:
BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF JUNE 18, 2026.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

(1.2) Adoption of Meeting Minutes

Mayor Dawson proceeded to the adoption of May 21, 2026, minutes. Mayor asked if there were any errors/omissions to note.

Mayor Dawson, hearing none, called for a motion to adopt May 21,2026, minutes.

RESOLUTION #2026/047

DIAMOND/DOUGLAS:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF MAY 21, 2026.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

(2) Business Arising Action Items

Nothing to Report.

(3) Notices of Resolutions

Nothing to Report.

Delegations & Guests

No Guest

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 Maintenance Update

- Speed bumps have been installed to slow down all the traffic and the extra traffic from the construction on the highway.

4.1.2 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Blowers – Invoice for approval WSP (MOTION)

RESOLUTION #2026-048

DIAMOND/MORRISSEY:
BE IT RESOLVED THAT THE TOWN OF STEADY BROOK APPROVE INVOICE 20368285 FROM WSP E & I CANADA LIMITED IN THE AMOUNT OF $12,886.75 PLUS HST FOR PROFESSIONAL SERVICES PROVIDED THROUGH FEBRUARY 27, 2026, AS PRESENTED TO COUNCIL.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.2 REGIONAL SERVICES & EMERGENCY MEASURES

4.2.1. – Fire Department

- A meeting was held with the committee to review the draft

4.2.2 – Community Wildfire Resiliency Plan (MOTION)

RESOLUTION #2026-049

MORRISSEY/DOUGLAS:
WHEREAS THE TOWN OF STEADY BROOK HAS RECEIVED $15,000 FOR THE FIRESMART WILDLAND PROGRAM, BE IT RESOLVED THAT THE TOWN OF STEADY BROOK HAS AGREED TO HIRE TRACT CONSULTING INC. TO COMPLETE THE COMMUNITY WILDFIRE RESILIENCY PLAN ON OUR BEHALF.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.3. PLANNING AND DEVELOPMENT:

4.3.1 – Permits to Approve (MOTION)

RESOLUTION #2026-050

DIAMOND/MORRISSEY:
WHEREAS THE TOWN CLERK HAS APPROVED 5 PERMITS BETWEEN MAY 20, 2026, TO JUNE 17, 2026, AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- A response has been received regarding the letter submitted by the Mayors of the western communities. The response indicated that they will be in contact with the municipalities to arrange further discussions on the matter.

4.4.2- Canada Day Celebrations July 1, 2026

- Everyone is welcome to join us for Canada Day Celebrations at the town hall. Going to be a fun time for everyone.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices (MOTION)

DOUGLAS/MORRISSEY:

RESOLUTION #2026/051

BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF $53,792.74.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.5.2 – Approval of Financial Statements 2025 (MOTION)

RESOLUTION #2026/052

MORRISSEY/DOUGLAS:
WHEREAS THE 2025 FINANCIAL STATEMENTS HAVE BEEN REVIEWED AND APPROVED BY THE TOWN COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE FINANCIAL STATEMENTS AS PRESENTED.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.5.3 – Approval of Travel Expenses Form (MOTION)

RESOLUTION #2026/053

DOUGLAS/MORRISSEY:
WHEREAS THE TRAVEL EXPENSE FORM HAS BEEN REVIEWED BY COUNCIL AND REVISED BY COUNCIL; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE REVISED TRAVEL EXPENSE FORM AS PRESENTED.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Artesian Wells

- Fracflow has developed a program that would allow the Town to move forward with the artesian wells. An invoice has been presented for approval.

4.6.2 – Watershed Meeting July 28, 2026, at 10 AM

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUNCILLOR'S/MAYOR FORUM:

Councillor Perry – Attended the SAM workshop last month, and it was a great session. The program has grown significantly over the years, and they have expanded their definitions of the marsh area. It was also noted that funding will be available in the future through Green Teams initiatives.

Councillor Douglas – Nothing to report.

Councillor Diamond – Looking forward to July 1st and everyone coming out for a great time.

Councillor Morrissey – July 1st is a wonderful opportunity to come together as a community and celebrate Canada Day. We encourage everyone to join in the festivities, connect with friends and neighbours.

Mayor Dawson - Anytime you experience any issues or concerns, please contact the Town Office. We are committed to working with residents to help ensure the safety and well-being of our community.

8.1 Adjournment:

MORRISSEY/DIAMOND:

RESOLUTION #2026/054

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE PUBLIC MEETING ON JUNE 18, 2026, AT 7:29 PM.
IN FAVOUR: (5) Dawson, Morrissey, Diamond, Douglas, Perry.
OPPOSED: (0)
RESOLUTION CARRIED

MEETING WAS ADJOURNED AT 7:29 PM.

THE NEXT PUBLIC MEETING WILL BE JULY 16, 2026.

Mayor Dawson

Sherry Lee Hull