TOWN OF STEADY BROOK
PUBLIC MEETING
October 15, 2026

ATTENDANCE:
Mayor Dawson
Deputy- Mayor Kennedy-Dyson

Councilors:
C. Perry
C. Morrissey
C. Wheeler
C. Diamond

Debbie Dower – Acting Town Clerk

ABSENT:
C. Douglas

Agenda Item

1) Call Meeting to Order

Mayor Dawson called the meeting to order at 7:02 p.m.

Mayor Dawson welcomed everyone to the meeting.

(1.1) Adoption of the Agenda

Mayor Dawson asked if there were any additions or omissions to the October 15, 2026, Agenda.

Mayor Dawson removed the motion for 4.4.2 and added Motion 4.5.2 for approval of invoice

RESOLUTION #2026/087

MORRISSEY/PERRY:
BE IT RESOLVED TO APPROVE THE AGENDA AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF OCTOBER 15, 2026.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson.
OPPOSED: (0)
RESOLUTION CARRIED

(1.2) Adoption of Meeting Minutes

Mayor Dawson proceeded to the adoption of September 3, 2026, minutes. Mayor asked if there were any errors/omissions to note.

RESOLUTION #2026/088

KENNEDY-DYSON/DIAMOND:
BE IT RESOLVED TO ADOPT THE MINUTES AS PRESENTED FOR THE REGULAR PUBLIC COUNCIL MEETING OF SEPTEMBER 3, 2026.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson.
OPPOSED: (0)
RESOLUTION CARRIED

(2) Business Arising Action Items

Nothing to Report.

(3) Notices of Resolutions

Nothing to Report.

Delegations & Guests

No Guest

(4) Committee Reports

4.1 OPERATIONS AND PUBLIC WORKS:

4.1.1 Maintenance Update

RESOLUTION #2026/089

DIAMOND/WHEELER:
BE IT RESOLVED THE TOWN OF STEADY BROOK RESCIND MOTION #2026-069 AS THE TOWN WAS NOTIFIED THAT THE LOAN MUST HAVE THE HST AS A SEPARATE LOAN AS PRESENTED.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED

RESOLUTION #2026-090

WHEELER/DIAMOND:
BE IT RESOLVED THE TOWN OF STEADY BROOK PURCHASE A KUBOTA #U35-4 SERIES EXCAVATOR IN THE AMOUNT OF $89,576.00 FROM HARVEY & COMPANY LTD. TERMS 0.00% FOR 60 MONTHS AS PRESENTED TO COUNCIL.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED

RESOLUTION #2026-091

WHEELER/DIAMOND:
BE IT RESOLVED THE TOWN OF STEADY BROOK PAY THE HST PORTION TO PURCHASE A KUBOTA #U35-4 SERIES EXCAVATOR IN THE AMOUNT OF $13,436.40 FROM HARVEY & COMPANY LTD. TERMS 0.00% FOR 12 MONTHS AS PRESENTED TO COUNCIL.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED

4.1.2 - Capital Works Application – Project #17-GI-23-00067 – Lagoon/Compressor Blowers

Councillor Wheeler gave an update on the Capital Works Project. The town had hired a consultant to do a condition assessment of the sewage lagoon. A representative from Stantec met with Councillor Wheeler and the Operations Manager on October 14th to start the assessment. They walked through the equipment, identified some issues, took photos, scan of the building and walked around the lagoon and identified some issues the town may be able to resolve on their own. We should have a plan from the consultant in 2 weeks to conduct the testing and do the sampling of the sewage lagoon. Once the definition of the testing plan is figured out it shouldn't take long for the test and hopefully they will have everything they need to do the work before the end of the year. This will help the town decide what the scope of work should be.

4.1.3 – Fall Clean up will be November 12 & 13, 2026

4.2 REGIONAL SERVICES & EMERGENCY MEASURES

4.2.1. – Fire Department

- Good attendance throughout the summer with 80% attendance, at 18 volunteers
- Currently doing first aid training
- Received money for independent breathing apparatus
- There may be a Fireman's Ball sometime between now and Christmas

4.3. PLANNING AND DEVELOPMENT:

4.3.1 – Permits to Approve

RESOLUTION #2026-092

KENNEDY-DYSON/WHEELER:
WHEREAS THE TOWN CLERK HAS APPROVED 7 PERMITS BETWEEN SEPTEMBER 4, 2026 TO OCTOBER 14, 2026 AND PRESENTED TO COUNCIL FOR REVIEW; BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE PERMITS PRESENTED SUBJECT TO FOLLOWING THE TOWN'S REGULATIONS AND COMPLIANCE WITH THE NATIONAL BUILDING CODE OF CANADA.
IN FAVOUR: (4) Dawson, Diamond, Wheeler, Kennedy-Dyson.
OPPOSED: (0)
RESOLUTION CARRIED

Councillor Morrissey and Councillor Perry abstained from voting due to permits obtained for their properties.

4.4 RECREATION AND COMMUNITY INVOLVEMENT:

4.4.1 – Marble Mountain Development Corporation (MMDC)

- Mayor Dawson travelled to St. John's for a meeting with Minister Goosney, along with the Mayors from Corner Brook, Pasadena and Deer Lake on October 14, 2026, to discuss Marble Mountain Development Corporation. The purpose of the meeting is to come together as a regional group and look at opportunities that Marble Mountain can offer to the region, such as a four season's resort. It was agreed at the meeting that the Marble Mountain board members will meet with the Town Council of Steady Brook to address any concerns that the town may have. Mayor Dawson would like to thank the Minister for the meeting and the support from all the surrounding Mayors. Looking forward to good things happening.

4.4.2 – Recreation – no motion necessary as this has already been motioned previously in an original lump sum.

4.4.3 – Bonfire Night will be held on November 5,2026 at the playground location. There will be a fire truck nearby.

4.5 FINANCE/ADMINISTRATION & COMMUNICATIONS:

4.5.1 – Approval of Invoices

RESOLUTION #2026-093

KENNEDY-DYSON/DIAMOND:
BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE THE INVOICES AS PRESENTED IN THE AMOUNT OF $67,604.81.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson.
OPPOSED: (0)
RESOLUTION CARRIED

Councillor Morrissey commented on 2 invoices that were high. Anderson Engineering and Tract Consultants. Councillor Wheeler stated that Anderson Engineering was hired to evaluate the structural integrity of the bridge near Marblewood Inn. There is nothing major wrong with the bridge, however there will be a time when the bridge will be out of commission due to work required. This will be considered in the 2027 budget as more work will be needed, possibility this coming summer. Price to be obtained to see how much this will cost.

Tract Consultants were hired for the swimming pool project.

4.5.2 – Approval of Invoice

RESOLUTION #2026-094

WHEELER/PERRY:
BE IT RESOLVED THE TOWN OF STEADY BROOK APPROVE AN INVOICE AS PRESENTED IN THE AMOUNT OF $575.00 FOR ATTENDING A WESTERN NL BUSINESS & INVESTMENT CONFERENCE.
IN FAVOUR: (5) Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson
OPPOSED: (0)
RESOLUTION CARRIED

Mayor Dawson abstained from voting.

4.6 WATERSHED AND ENVIRONMENT:

4.6.1 – Artesian Wells – The Town has submitted a MCW application for funding to upgrade the drinking water treatment distribution system. A big thank you to Councillor Wheeler for all his help in submitting this application. A second MCW application has been submitted by Irvine Engineering on behalf of the town. This is for a water line replacement.

4.6.2 – Watershed Meeting October 20, 2026, at 10 AM at the Town Office

- Everyone is welcome to attend.

5. OTHER CORRESPONDENCE:

Nothing to report.

6. OTHER BUSINESS:

Nothing to report.

7. COUNCILLOR'S/MAYOR FORUM:

Councillor Diamond – Nothing to report.

Councillor Morrissey - Thank you to the Acting Town Clerk for stepping in while the Town Clerk/Manager has been off work. The Town Clerk/Manager will be returning to work on a gradual return to work program on October 19th, 2026.

A thank you to Councillor Wheeler on all his help in submitting the MCW application for the Drinking Water Treatment Distribution System.

Councillor Perry – Condolences going out to Jake Critch's family on his passing on September 30th. A great loss for our community.

Councillor Wheeler – It's been a busy week, preparing and submitting Capital Work Projects. Timelines were tight, maybe the next time there could be more advanced planning. Will confirm on October 16th that the 2nd MCW has been submitted by Irvine Engineering.

Deputy-Mayor Kennedy-Dyson – Thank you to Councillor Wheeler for helping out with the MCW. Having someone with the expertise on Council is greatly appreciated. This is a great example of someone stepping it up for the community.

Mayor Dawson – A shout out again to Mayor Chaisson, Mayor Gardner and Mayor Ball for stepping in and helping with Marble Mountain and recognizing the potential we have here in the Humber Valley region.

8.1 Adjournment:

MORRISSEY/KENNEDY-DYSON:

RESOLUTION 2026-095

BE IT RESOLVED THAT THE TOWN OF STEADY BROOK ADJOURN THE PUBLIC MEETING ON OCTOBER 15, 2026, AT 7:36 PM.
IN FAVOUR: (6) Dawson, Morrissey, Diamond, Wheeler, Perry, Kennedy-Dyson.
OPPOSED: (0)
RESOLUTION CARRIED

MEETING WAS ADJOURNED AT 7:36 PM.

THE NEXT PUBLIC MEETING WILL BE NOVEMBER 19, 2026.

Mayor Dawson

Debbie Dower